

**Langley Adams Library
Board of Trustees
Meeting Minutes 12/09/15**

Attendance: Elizabeth Burton, Jay Collins, Barbara Gauvin, Charles Herman, Ann McAnn, Kathleen Prunier, Laurel Puchalski, Leonard Lee Thomas

Absent: Christopher Shramko

- ❖ Call to order at 7:02 p.m. by motion from K. Prunier, seconded by B. Gauvin.
Meeting was not recorded. Four members of public present.
 - ❖ Presentation of two candidates for Adult Services and Outreach position
 - Questions and Answers
 - Susan Nakanishi
 - Russell Grossman
 - Discussion
 - C. Herman made the motion, seconded by K. Prunier and it was unanimously voted to recommend Susan Nakanishi for the position to BOS on 12/14.
 - ❖ Staffing
 - New Librarian Assistants Kati Bourque and Nicole Escobar began working 12/7.
 - Amanda Levy's last day will be 12/11, Stephanie Smith's last day will be 12/26.
 - ❖ Treasurer's report
 - Ten warrants have been submitted since last meeting totaling \$6031.98
 - 31% of the materials budget has been spent
 - DCR State Park pass renewal was discussed. State gives LAL to free passes. It costs \$60 to purchase another. L. Puchalski made the motion, seconded by A. McAnn to not make the purchase of another pass. Unanimously voted.
 - Spinner's pass for all games was discussed. K. Prunier made the motion, seconded by C. Herman to purchase the pass for \$150 from the Donation account. Unanimously voted.
 - ❖ Interim Director Search Committee Report
 - Committee Chair A. McAnn reported that the Committee has decided on one candidate, Jan Voogd.
 - L. Puchalski made the motion to move forward to second interview. Motion was seconded by K. Prunier. unanimously voted.
 - Meeting for Board, staff and public to meet and interview the candidate will be December 16, 3:00 p.m. in Town Hall. (**NB**- Meeting time changed to 4:00 p.m. due to room usage conflict on 12/10)
- Report on Consultant Meeting of 11/27 with Search Committee and Board members
- Consultant Chuck Flaherty has offered his services to the Board. He will help draft a letter of appeal to MBLC/ then MVLC in hopes of delaying the decision to decertify the LAL.
 - Discussion

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- Have Chuck Flaherty provide as much “gratis” work as possible
 - Target his aid in preparing the letter, attending a meeting of the Board of Commissioners, encouraging applicants to apply for Director position.
- Members of the public Alene Vienneau (Ashcroft Terrace) and Melissa Lawless (Governor’s Road) asked for clarification on the possibility of the decertification of LAL and expressed their concerns.
- Jan Dempsey (Uptack Road), Library Director Hamilton-Wenham Library, spoke on behalf of her Library and MVLC, explaining their dilemma in changing policies. MVLC members are aware of our situation. She encouraged Groveland residents to apply for a Boston Public Library e-card.
- ❖ Minutes
 - L. Puchalski read the Minutes of 10/28. B. Gauvin made the motion, seconded by K. Prunier to approve the Minutes. Approved with abstention from J. Collins.
 - The Minutes from the 11/17 meeting were unanimously approved on a motion made by C. Herman and seconded by J. Collins.
- ❖ Budget
 - Budget for FY17 needs to be prepared by 12/31 in order to meet with Finance Committee
 - C. Herman and B. Gauvin will work on Budget using the formulas provided.
- ❖ Correspondence : Letter from Finance Director Denise Dembrowski RE: emails to Board members

Meeting adjourned at 9:45 p.m.

Next meeting: December 9, 2015 at 7:00 p.m. at the Library

Respectfully submitted,
Laurel Puchalski, Secretary